

HWMA Recycling RFP and MOU Process:
PUBLIC COMMENT OPPORTUNITES

November 22, 2014

At Nov 13 Board meeting

1. Board approves process and timeline
2. Staff directed to
 - a. develop a draft RFP and evaluation / scoring and ranking system.
 - b. Draft preliminary list of identified considerations
 - c. Form RFP Proposal Evaluation Subcommittee
 - d. Draft a MOU for recycling flow control

In Interim - **Public comment.** Best to send submit comments no later than January 15.

At February 12 2015 Board Meeting

1. Board receives:
 - a. Preliminary Draft of Recycling RFP,
 - b. Draft MOU and Evaluation and ranking system
2. Board reviews and revises Draft RFP and MOU
3. Board directs staff to circulate drafts to member agencies

Interim March – May

1. HWMA circulates Draft RFP and MOU to member agencies for review and comment.
2. Request them to consider participation in a regional recycling RFP process.
3. Agencies will
 - a. Review and provide requested revisions of the RFP to HWMA
 - b. Determine whether or not to participate. Deadline is May 29.

Public Comment. Get your draft Evaluation Criteria review comments in as soon as possible!

At June 11 2015 Board Meeting

Board will:

1. Receive status report regarding member agency commitment
2. Review and consider revisions to Final Draft RFP.
3. Approve a revised final draft.
4. Direct staff to advertise RFP availability.

Interim

RFP released by July 1 for 45 – 60 day response.

Sept 2015

RFP Recycling RFP Subcommittee evaluates and ranks received proposals.

At October 8 2015 Board Meeting

Board and member agencies are presented evaluation rankings and HWMA.

At November Board 12 Meeting

Consider award of agreement for regional recycling.